Sebastian Middle School

~Early Dismissal Form~

This form must be turned into the front office BEFORE school starts. The student will need to bring his/her planner. The planner will be stamped with a pass to leave class at the time he/she will be released. Students will show his/her teacher the pass and report to the front office at the time of early check out.

_____ _____ _____

Student Name – please print – no nicknames Grade Birthday

will need to be released early from school on _____ at _____ because

of _____ and

(Please explain)

will be checked out by _____

(Please print) (Time)

I understand my child may be checked out only by the adult or sibling listed. I am also aware the procedure is to go to the Front Office to sign the student out and a valid State or Federal Photo ID is required. (Students may not check out other students)

_____

Parent / Guardian Name – Please Print

_____

Parent / Guardian Signature

_____

Phone Number for Parent

_____

Today's Date

OFFICE USE ONLY

Excused or Unexcused (circle one) Initial _____