

SCHOOL ADVISORY COUNCIL MINUTES

Sebastian Middle School

School Advisory Council (SAC) Meeting Minutes

November 5, 2025 Media Center (Black Box)

Attendance:

Melinda Bogart, AP
Pamela Probst, SAC Chair
Linda Thomson, School Board Member
Heather Dempsey, Support Staff/Minute Taker
Claudia Dencer, Community Member
Allison Baker, Community Member
Jossy Taylor, Parent
Lindsay Niewoehner, Parent
Doug Gibson, Parent
Lisa Desai, Parent
Janie Koike, Parent
Frances Arflin, Parent

Call to Order:

A meeting of the **Sebastian Middle School** Advisory Council was held in the **Media Center (Black Box)** on **November 5, 2025**. Chair **Pamela Propst** called the meeting to order at **12:15**. **Heather Dempsey** will be recording the minutes for this meeting.

Approval of Previous Minutes:

Claudia motioned to approve the minutes of the 10/1/25 SAC meeting, and Jossy seconded the motion. All said aye. Motion approved.

Principal's Report (Announcements):

Ms. Bogart shared that administration is working on the School Improvement Plan and its goals.

Administration is visiting department meetings (and viewing recordings of PLC Meetings) where teachers share strategies being incorporated in planning to address different students' needs (ELL, IEP and 504 students) with regards to transferring instruction into testing to ensure students can access those skills on tests. We saw a clip of our P.E. teachers evaluating quizzes they've given. Coach Razey suggested collaborating with other teachers to improve their quiz answer format, specifically because many students repeatedly struggle with the "Select All That Apply" questions. As a PL Community, SMS focuses on PLC cross-curricularly acknowledging that we can all learn from one another.

Budget Updates – Fund 145 (School Improvement Fund), Fund 211 (School Recognition Fund)

Current Budget Total: \$5801.41 for School Improvement Plan

School Improvement Plan (Goal Updates):

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The School Improvement Plan (SIP) is a required document outlining the school's goals that address the needs of our school. SIP is the driving force for decisions made by SAC. All funding must address and fit in with SIP.

SMS SIP Goals:

-ESSA subgroups specifically relate to Students with Disabilities (SWD). All of our subgroups met or exceeded the 41% Federal Points Index except for our SWD group, who missed the mark by .07%.

CSA also helps drive instruction and meet our SIP goals.

-SMS SIP PBIS is used to cultivate a positive school culture through high expectations

Old Business:

N/A

New Business:

Updated SAC Bylaws will be made available and the SAC Webpage will be updated as well.

Andrea Clark, ILC Coach, is requesting up to \$378.52 to purchase headphones to address the reading and testing needs of our subgroups. These headphones will provide Read-Aloud and speech-to-text accommodations for our students. Frances motioned to vote on this request; Jossy seconded; and all said aye. Request approved.

Open Agenda (Public comments):

Parents posed questions regarding PBIS Points, how they are distributed, how many should be distributed, and what can be bought with them. Parents are questioning if the points are distributed fairly and consistently? Some parents thought having to spend PBIS points to eat outside or go to the library during lunch was unfair. Parents would like more information about the PBIS program and may want to form a PBIS Committee to improve it. The PBIS program is used as an incentive program to improve student behavior. Students work to earn points they can spend on a variety of rewards, and positive behaviors are affected. Results show that last year there was a decrease in negative/disruptive behaviors due to the program. Data from the PBIS Program is audited by the State regarding how we use PBIS and are implementing support. Julie Hayden is the PBIS representative for St. Johns County. Ms. Bogart welcomes parental support and involvement to improve PBIS.

Next Meeting Date, Time, and Location:

The next meeting will be held on 12/3/2 at 12:15 in the Black Box (a room of the Media Center)

Meeting Adjournment: Claudia made motion to adjourn meeting, Doug seconded, all said aye. Meeting adjourned.

Submitted by:

Heather Dempsey

Approval date: 12/3/25

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