



2020-2021

Single School Culture

Everyday Expectations

Welcome!

Welcome to Sebastian Middle School, home of the Eagles! We are a STEAM school and offer many opportunities for you to learn and grow. STEAM stands for Science, Technology, Engineering, Arts and Math. We are proud of our unique programs that allow our student body to explore the world and engage their curiosity. We are very clear about our expectations of how we all behave at school so we can be the best students, teachers and people we can be. Below is an introduction to our Single School Culture. If you have questions, good! We will go over expectations and procedures throughout the school year so you will always feel safe at school and know what to do.

This year some of our procedures have changed in response to the pandemic. Please refer to the district plan at: www.stjohns.k12.fl.us/coronavirus

Please read this document carefully as it covers expectations both for in person and distance learning.

Culture of Kindness

S.O.A.R

Show Respect

Own Your Actions

Accept Differences

Realize Your Potential

This supports the District wide program of Character Counts in the following manner:

Show Respect - Respect

Own Your Actions – Responsibility, Trustworthiness

Accept Differences – Kindness, Caring, Fairness

Realize Your Potential – Citizenship

Learning

Inquiry and Ethics of Excellence

- Through projects that connect to our learning and world, we will experiment, explore and create!
- Our themes this year will be
 - 6th grade: Changes
 - 7th grade: Choices
 - 8th grade: Challenges
- During Inquiry Hour, students will choose the type of product they will create.
 - We reflect on our work, problem-solve, and ask, “Is this my best work?”
 - We learn from our mistakes and see them as our road map to discovery.
 - Through feedback from our peers and teachers, we continue to work toward our best work.
- Each semester, students will have the opportunity to display their learning and hard work at Exhibition. During this time, parents, teachers, and community members will be invited to SMS. Students will explain the projects tackled and the process used to learn.
- This year if we are distance learning or in a hybrid model Inquiry Hour will be held virtually.

Online Learning

Lessons will be posted in Schoology. All teachers will follow the same format with assignments listed on the main page by week. If you have questions or do not understand what to do email your teacher.

Tips and tricks

- Try to follow your class schedule.
- Do your work daily.
- If you are stuck, email a teacher and take a break. Start a different assignment.
- Remember to eat breakfast and lunch. Take short breaks.

Digital citizenship

- All students abide by our Culture of Kindness whether in the classroom or online.
- Comments on discussions should be respectful and specific to learning.
- Cyber bullying will not be tolerated.
- Do your best work!

Daily Procedures

Our school and COVID safety:

- Students will wear masks when social distancing is not possible. If students do not have a mask one will be provided.
- Masks should be worn in the hallways and when entering the building
- Classrooms will be sanitized daily.
- The cafeteria will be sanitized between lunches.
- Hand sanitizer stations are available in the cafeteria areas.
- Water fountains are turned off, but touchless water bottle refilling stations are available.
- Lockers will not be used. Students should carry a backpack.
- Students will not dress out for PE.
- Students should wash their hands throughout the day. Every other sink is closed to preserve social distancing.

Arrival Procedures

1. All students

Supervision for students will be provided beginning at 7:10am. *All students must wear masks entering the building. Masks may not be removed until temperature checks are completed and students are socially distanced in the classroom.*

2. Bike Riders/Skateboarders

Bike riders/skateboarders are to secure their bikes/skateboards in a bike cage/rack. They are to bring their own personal chain with a lock. The bike cage will be locked during the day. Bikes/Skateboards/longboards will NOT be allowed in the building. Sebastian Middle School is NOT responsible for lost or stolen items. Bike Riders/ Skate boarders and Walkers should follow entry procedures for Parent drop off

3. Bus Riders

Students on buses will wear masks.

Start of Day: Bus riders will unload the bus at 7:10am. Students will be directed to enter through one of three entrances (Entry Points A, B, or C) in the back by a member of staff and will then report straight to homeroom.

Students are to ride their assigned bus. The transportation office does not allow courtesy rides. Any requests or concerns should be addressed directly with transportation.

<https://www.stjohns.k12.fl.us/transportation/ptwaiver/>

4. Parent Drop-off/Pickup

Start of Day: Students who are car riders are to be dropped off in the front of the building only. See map at end of document. **Students must wear masks entering the building.**

Students will enter at three points:

Entry Point D – 8th Graders

Entry Point E – 7th Graders

Entry Point F – 6th Graders.

Students cannot be picked up or dropped off in the bus loop.

Tardy Policy

Students are to be seated at their desk and ready to receive instruction when the bell rings. Students who are not in the classroom when the bell rings shall be marked tardy in eSchoolPlus. Teachers are expected to contact parent/guardian after the second tardy. Three (3) subsequent tardies to the same class will result in a referral that is to be written by the teacher in eSchoolPlus. The Deans office will also contact the parent anytime a referral is processed, and discipline is issued.

The SMS expectation is that teachers are giving instruction from bell to bell.

Tardy 1st offense – Verbal warning to student
2nd offense – Verbal warning to student and parent contact from teacher
3rd offense – Consequence: 2 days lunch detention (repeated offenses may see other consequences)

Hallway Expectations and Procedures

The SMS administration has created these procedures to ensure the safety of all students, staff members, and guests to Sebastian Middle.

1. Students are to remain present in class for the first 5 minutes of class or the last 5 minutes of class.
2. Teachers are to be on duty at their doors to assist with continuous student movement.
3. Students are to follow one-way signs and directions. See map at end of document.
4. Students are to keep moving and avoid congregating in the intersections and hallways.
5. Students should walk quietly, walk forward in a straight line and show respect for others by keeping hands, feet and objects to themselves while walking in the hallways. No horseplay.
6. For students to be given a pass during class, students should present their planner to be initialed by the teacher.
7. Masks should be worn in the hallways as social distancing may not be possible.

Cafeteria Procedures

- This year there are 3 lunches. If you have:
 - 1st Lunch (Grade 8): Students will report to 4th period and teachers will walk students to their lunch area and students will be dismissed from cafeteria to 4th period.
 - 2nd Lunch (Grade 7): Teachers will walk students to lunch with their backpack/belongings and students will be dismissed from their lunch area to 5th period.
 - 3rd Lunch (Grade 6): Teachers will walk students to lunch with their backpack/belongings and students will be dismissed from their lunch area to 6th period.
- Students will be seated by class 6ft apart at tables.
- Students will be served lunch by the staff at their tables. Masks must be worn until the whole table is served.
- Remove masks to eat and then replace masks at dismissal time.
- Students will be dismissed by table. Students will dispose of their trash before they exit the cafeteria.
- Teachers are expected to be at their door to welcome students from the lunch areas.

Student Behavior

Students are expected to behave in a manner that is conducive for a safe, positive, and receptive learning environment. Students are expected to adhere to the St. Johns County School District Student Code of Conduct.

Dress Code

Clothing, piercings and accessories shall not be worn if they display profanity, violence, discriminatory messages, sexually suggestive phrases, advertisements, phrases or symbols of alcohol, tobacco or drugs, or create a safety issue within the learning environment.

Please note:

- No Slides. Shoes must have a back or strap on the heel.
- Students are prohibited from wearing clothing that exposes underwear or that exposes body parts in an indecent manner.
- Head coverings, including but not limited to, caps, hats, bandannas, hair curlers and/or sunglasses, shall not be worn on campus unless required by a physician or authorized by school administration. Hoods on hoodies may not be worn up in the building.
- Tank tops are not acceptable.
- Pajamas are not acceptable.
- Skirts/shorts must be no shorter than four inches (4") above the top of the knee. Rips in clothing must also be below 4" above the top of the knee.

Cellphones:

Cellphones must be on silent or turned off and put away.

Headphones/Earbuds:

Headphones/Earbuds should not be worn on campus without explicit teacher permission.

Positive Behavior Reinforcement- PBIS Rewards

Sebastian Middle School is committed to creating a positive school environment by continuing to implement our school wide Positive Behavior Support (PBS) program called PBIS Rewards. PBIS Rewards is a web-based incentive tracking software that allows teachers and staff to award the students for positive behaviors, such as S.O.A.R. The reward is in the form of “eagle points”. Students can earn eagle points and spend them in a variety of ways. Parents and students can track eagle points in real time through the PBIS Rewards parent/student portal.

Student Safety

In emergency situations,

Always....

1. Listen to the School Teacher or School Administrator
2. Try to remain as calm and quiet as possible
3. Stay off cellular phones – silence them
4. Be prepared to be still and quiet for a long period of time
5. Move quickly and quietly to the closes safest location and listen to your teacher
6. Quickly and quietly notify the teacher/administrator of any injury

Bullying/Harassment

Bullying and harassment are Level III violations of the Code of Conduct and are major infractions. **Bullying or harassment will not be tolerated, and disciplinary action will be taken.** In addition to school consequences, civil citations or criminal charges may be filed by SJCSO.

Early Dismissal

Students are not allowed to be checked out within the last 30 minutes of the school day.

Dismissal Procedures

1. End of Day: An announcement will be made for Car Riders, Bike riders, and Walkers to exit the building by zone. Students will follow one-way signs to their pick up location for buses or parent pick up.

Students are to ride their assigned bus. The transportation office does not allow courtesy rides. Any requests or concerns should be addressed directly with transportation.

<https://www.stjohns.k12.fl.us/transportation/ptwaiver/>



SMS Bell Schedule 2020-2021

Monday, Tuesday, Thursday, Friday

Breakfast	7:10	
1 st Block	7:35-8:19	
2 nd Block	8:23-9:07	
3 rd Block	9:11-9:55	
4 th Block	9:59-11:17	6 th & 7 th 9:59-10:43 class
5 th Block	11:21-12:05	6 th 10:47-11:31 (5 th per)
6 th Block	12:09-12:54	
7 th Block	12:58-1:50	

8th Grade Lunch 9:59-10:29
7th Grade Lunch 10:47-11:17
6th Grade Lunch 11:35-12:05

Wednesday Schedule

Breakfast	7:10	
1 st Block	7:35-8:11	
2 nd Block	8:15-8:51	
3 rd Block	8:55-9:31	
4 th Block	9:35-10:45	6 th & 7 th 9:35-10:11 class
5 th Block	10:49-11:26	6 th gr 10:15-10:52 (5 th per)
6 th Block	11:30-12:06	
7 th Block	12:10-12:50	

8th Grade Lunch 9:35-10:05
7th Grade Lunch 10:15-10:45
6th Grade Lunch 10:56-11:26