

**Sebastian Middle School**  
**SAC Meeting, October 1<sup>st</sup>, 2024**  
**2:15 Ms. DeAcutis's Room in 580**

Member Name (SJCSD Employees)	Present? YES/NO	Member Name (Non-district Employees)	Present? YES/NO
Kirstie Gabaldon (Principal) Melinda Bogart (AP) stood in for Principal	Yes	Francis Arflin (Parent)	Yes
Susan DeAcutis (SAC Chair)	Yes	Jackie McSwain (Parent)	Yes
(SAC Co-Chair)	N/A	Noelle Wendler (Parent)	Yes
Heather Dempsey (Support Staff)	Yes	Janie Koike (Parent)	Yes
(District Buddy)*	N/A	(Parent)	
		(Community Member)	
*Non-voting member Rowena Barnard		Quorum Reached: YES or NO	

## Agenda

1. Welcome and Introductions
2. Principal's update
3. School Improvement Plan
4. Budget Review
5. Power Point from district
6. Rowena Barnard
  - a. Request 1 – Media Advisory Training \$907.69
  - b. Request 2 – Author Visit \$734.50
7. Closing
8. Next Meeting – November 5th

## Minutes

Start Time 2:17

Room A-580

1. Welcome and Introductions

Ms. DeAcutis defined SAC and its role: to assist in the preparation and evaluation of SMS and its improvement plan; and to work with the community building educational advocacy.

2. Principal's Update

Ms. Bogart, assistant principal sitting in for principal Ms. Gabaldon.

- We are an “A” school.
- Administration and counselors are receptive to meeting with parents in regard to the 6th-grade transition
- We have 80 extra students this year that were not originally projected to be here; we have almost 700 students.
- In order to continue to maintain our “A” status, during the summer teachers participated in Kagan training: research-based, collaborative learning practices that focus on small groups, individual ownership and higher expectations of rigor.
- Teachers working with students with disabilities also trained on methods to support facilitation models.
- ESE support teachers may be in your child’s classes.
- Our number of non-English speakers is growing.
- Our PTO has been very active already; thanks to our amazing PTO last week’s fall festival was a success.

### 3. School Improvement Plan

The African American subgroup from last year’s SIP made significant growth last year and no longer part of the SIP; 2024-2025 SIP includes 2 goals:

1. Focusing on students with disabilities and offering more advanced opportunities.
2. Improving Science State Scores across all grade levels.

### 4. A PowerPoint from the district was shared

highlighting the following goals and guidelines of SAC: increase student achievement in a safe environment; decide how school improvement funds are spent; assist principals with how funds are spent; hold public meetings, accessible to the public with at least a 7-day notice of meetings; minutes of the meetings are to be recorded and open to the public; the ethnicity of SAC is to reflect the majority of our students; to establish a quorum which must be present, the majority of SAC members (over 51%) must not be employed by the school and/or district. A quorum was met on this date.

### 5. Budget Review

Current SAC Budget: \$10,219.21

6. Rowena Barnard requested \$907.69 to attend the 51<sup>st</sup> annual FAME Conference. This will include travel, workshops, meals and hotel for 3 days. Ms. Barnard also requested \$734.50 to co-host an SSYRA-Awarded author who will speak to our students. Both proposals will promote literacy, further collaborations with teachers, and may instill an increased enjoyment of reading.

## Voting Members Motioned into SAC

- Jaynie Koike made a motion to vote in Noelle Wendler. Seconded by DeAcutis and approved by all.
- Francis Arflin made a motion to vote in Jaynie Koike. Seconded by DeAcutis and approved by all.
- Noelle Wendler made a motion to vote in Francis Arflin. Seconded by DeAcutis and approved by all.
- Susan DeAcutis made a motion to vote in/nominate Heather Dempsey as secretary. Jaynie seconded the motion and all approved.
- Susan DeAcutis made a motion to vote in Jackie McSwain. Heather Dempsey seconded the motion and all approved.

## Funds Request Vote.

Motion to approve both of Ms. Barnard's fund requests made by Heather Dempsey. Francis Arflin seconded the motion. All approved.

## 8. Other Notes

A question was posed about what SAC's money is used for. Ms. Bogart explained that all of SAC's money comes from the state, and we will be getting more money because we are now an "A" school. The money can be spent on anything that relates to school improvement goals. Funds can be used for classroom tools and resources. Examples were given as to how money has been spent in the past. The question was asked that since one of SAC's goals is to increase student achievement in a safe environment, would a SAC meeting be the best platform to discuss safety issues, or would a better forum be at the PTO meeting? Or both? Ms. Bogart and Ms. DeAcutis will discuss the matter with Ms. Gabaldon.

DeAcutis will be attending PTO meeting this coming week to work on making connections between groups as well as presenting concerns regarding safety as previously questioned above.

R.L. Stine is coming to Lewis Auditorium at Flagler College on 11/19/24 at 7:00. Parent connection reaching out to try to work on getting author here before event at Flagler.

## 9. Action items

Ms. DeAcutis encouraged participation in both SAC and PTO to help build a strong relationship between the 2 organizations; she wants SAC to be community driven, to act as an outreach for the community, and to increase public representation. SAC's bylaws are posted and will be discussed at our next meeting to be held 11/5/24 at 2:15.

Motion to end the meeting 1<sup>st</sup> Susan DeAcutis, 2<sup>nd</sup> Heather Dempsey. Meeting ended at 3:15