

**Sebastian Middle School**  
**SAC Meeting, May 6th, 2025**  
**2:15 Mrs. DeAcutis's Room in 580**

Member Name (SJCSD Employees)	Present? YES/NO	Member Name (Non-district Employees)	Present? YES/NO
Kirstie Gabaldon (Principal)	NO	Francis Arflin (Parent)	ZOOM
Melinda Bogart (Assistant Principal)	YES		
Susan DeAcutis (SAC Chair)	YES	Jackie McSwain (Parent)	NO
(SAC Co-Chair)	N/A	Noelle Wendler (Parent)	NO
Heather Dempsey (Support Staff)	YES	Janie Koike (Parent)	ZOOM
Troy Davis (District Buddy)*	NO	Brittany Cole (Parent)	NO
Pam Propst (Teacher)	YES	Claudia Dencer (PTO President/Parent)	ZOOM
*Non-voting member <div style="text-align: right;">Quorum Reached: <input checked="" type="checkbox"/> YES or NO</div>			

## Agenda

1. Welcome
2. Accept Minutes from last meeting
3. Principal's update
4. Budget Review
5. Title 1
6. Administration-Literacy Conference Request
7. Thoughts about next year's meeting days and times
8. Closing
9. Thank you for a GREAT year! See you in the fall.

1. Welcome to SMS SAC Meeting 4/1/25, 2:15 PM
2. New Member Claudia Dencer voted in and approved (Ms. Arflin motioned to vote in Claudia Dencer, Ms. Dempsey seconded the motion, and all approved).
3. Accept Minutes from last meeting-  
Ms. Arflin made a motion to approve Minutes from last meeting; Ms. Dempsey seconded, and all approved.
4. Principal's Update
  - Ms. Bogart spoke about registration for the next school year. Counselors have met with every rising 7<sup>th</sup> and 8<sup>th</sup> grader here at Sebastian and have also visited our feeding elementary schools to meet with and register those incoming 6<sup>th</sup> grade students.
  - Spring Fling tickets and wrist bands are now being sold in front of the cafeteria during lunches. Kids are excited. Thanks to our PTO for putting this on!
  - Testing starts back up next week with the Writing FAST, then a small break and then End of Course Exams.
  - A question was asked about if the classes listed on HAC for next school year are correct or permanent? Ms. Bogart explained that HAC's schedule for next year should currently be looked at as a rough draft, as they have not yet been finalized. Final determinations will be made later, but please contact a counselor if there is a big red flag/problem on HAC regarding next year's schedule.
5. Budget Review-  
As of 4/1/25, SAC has \$7667.21.
6. - \$3,916 was requested by Ms. Gabaldon and Ms. Bogart to partially pay for 7 SMS Staff members to attend a PLC Conference put on by PLC@Work Institute by Solution Tree, to be held at the Orange County Convention Center in Orlando on July 16-18, 2025. The Professional Learning Community (PLC) is a District-adopted initiative that has proven to have the greatest impact on students with disabilities and non-traditional students. At the conference, our teachers will learn best PLC practices for collaborating, unit planning, and how to meet the needs of all our students. After the conference, 1 teacher from the seven attendees will present what they learned and will demonstrate how teaching can be impacted to help those students with disabilities (addressing our School Improvement Plan's goal of better serving students with disabilities). Most of the funding for this conference will be provided by TII, but the \$3916 will cover travel expenses, remaining hotel expenses, per diem and parking. Ms. Koike moved to vote, Ms. Arflin seconded, and all approved.
7. -\$1,682.78 was requested by Pam Propst, math teacher at SMS, to attend the National Council of Teachers of Mathematics (NCTM) Conference in Atlanta, Georgia in October 2025. These funds will cover all expenses for this 3-day conference (registration fees, airfare, hotel and per diem/meals). After the conference, Ms. Propst, turnkey teacher extraordinaire, will present what she learned to our other math teachers, focusing on our school-wide plan to improve learning gains for our students with disabilities, and close the achievement gaps in math. Ms. Dempsey moved to vote, and Ms. Koike seconded the motion. All approved.
8. Survey Results-we had a great turnout in responses and suggestions. Results will be sent out by Ms. DeAcutis but below were the highlights from this meeting:
  - a. Parent-Communication is rated high; 68% of respondents deemed the website effective; 79% said emails were informative; 73% of respondents stated that they get adequate information regarding their student's academic progress; 56% of respondents were unfamiliar with the phrase Single School Culture and what that entails. Administration will address this in the weekly emails and will

work on improving communication explaining and promoting our Single School Culture next year. A comment from the survey was made wanting more communications to parents (report cards, progress reports, etc.) to be on paper. Our county uses online resources to save money and will continue to do so. The Sebastian Sentinel, however, is a newsletter that is available in paper and contains good information too (as was pointed out by a mother in the meeting).

- b. Student-Commented that they want the patio outside of the cafeteria to be free (no points needed to eat lunch out there); 57% of student respondents were motivated by PBIS Points; 88% of respondents know that at least 1 adult at SMS cares about them; 60% of respondents know what Single School Culture is.
- c. Faculty and Staff-Overwhelmingly, teachers feel supported by administration, the Media Center and by the IT Department; 79% of the teacher respondents are passionate about teaching; there was inconsistency regarding discipline; 55% of respondents feel the PBIS points system is effective; 8% of respondents don't know and don't embrace Single School Culture.

9. SAC Survey open from April 1<sup>st</sup> through May 9<sup>th</sup>.

10. Ms. Koike made a motion to end the meeting and Ms. Dempsey seconded. All agreed and meeting ended at 3:00 PM.

11. Next and last meeting to be held May 6, 2025.